



13904 FAIRFAX STREET • THORNTON, CO 80602
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MORTGAGE DOCUMENTATION CHECKLIST

Income Verification (copies for all borrowers)

- Most recent paycheck stubs covering one full month of income
- W-2 forms for the previous 2 years

Self-Employed OR Commission Income

- Personal Federal Income Tax Returns with all schedules for the past 2 years
- Corporate OR Partnership Tax Returns for the past 2 years
- Year to Date Profit and Loss Statement, signed and dated

Retired

- Pension Income annual award letter or 1099 forms for previous 2 years
- Social Security Income award letter for current year

Asset Verification (copies for all borrowers)

- Two most recent checking and savings account statements (all pages)
- Retirement accounts (IRA, 401k, 403b, etc.) and stocks, bonds, etc. may be requested later if needed

Misc. (copies for all borrowers)

- Driver's licenses
- Divorce Decree
- Bankruptcy papers and discharge
- Homeowner's Insurance policy number, agent, phone number
- Copy of current mortgage statement
- Purchase Contract fully executed